

# **Co-opted member of Sported's Finance & Audit Committee March 2023**

# Role overview & responsibilities

# Role overview

Are you passionate about using sport to **transform the lives of young people** and build **stronger, safer communities**?

Sported is looking to expand the **diversity and experience** of its Finance and Audit Board subcommittee and is seeking to appoint a co-opted member to **our Finance and Audit Committee (FAC)**, to support and challenge the charity's work.

We are seeking candidates with **recent relevant financial experience**. You would **ideally** also be a **qualified accountant**, but this is not essential as each application will be considered on its merits.

You will join Sported's FAC, sharing responsibility for the **strategic direction, financial governance** and **community representation** of the charity. This is an exciting opportunity to help shape and influence work that impacts the lives of communities and young people.



# Role responsibilities

## Specific responsibilities for the FAC

Use **specific skills, knowledge** and **experience** to help the Board of Trustees reach sound decisions in relation to **financial matters**.

This will involve taking part in **discussions** focusing on key issues overseen by the FAC. These include:

- **Management accounts** and **risk register** – at every meeting
- **Budget** and annual **report/accounts** – annually

**Experience &  
commitment**

# Knowledge and experience

## Essential areas of expertise include:

- Recent and relevant **financial experience**
- Experience of **charity finances**, reserve policies and risk registers

## Desired areas of expertise include:

- Excellent **financial acumen**
- Passionate about using **sport for social change**.
- Ability to work closely with a **range of stakeholders**



# Terms and commitments

- A commitment to the organisation for at least **one term of three years**
- A willingness to **devote the necessary time and effort** required
- **Team players**, willing to speak their mind and exercise **independent judgement**, challenge and support the Chair of the FAC and the Executive team
- A commitment to **Nolan's seven principles** of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

**Hours:** The FAC meets quarterly. Preparation and attendance at these meetings (c. 1 day per quarterly meeting). There are sometimes additional meetings to sign off the budget and accounts, in between the quarterly meetings. There may also be some ad-hoc assistance to the SLT required between meetings (c 2 hrs per month)

**Remuneration:** Trustees and co-opted members of the Board subcommittees are not remunerated, but reasonable expenses are paid

**Location:** FAC meetings are usually held at the Sported office in London but remote attendance via Zoom is possible

# Working with Spoted

As a co-opted FAC member at Spoted, you will be provided with an opportunity to help **shape** and **influence** crucial work **that impacts the lives of communities and young people**. We are an organisation which provides **a space for growth**, listening and learning on a **variety** of **subject matters**. There is a workforce commitment to **drive inclusion** and make reasonable adjustments based on individual circumstances.

To learn more about our **Strategy, Clubhouse and Values**, please read on.





# Reach. Include. Empower

Within our 2021-25 strategy, we are strengthening the local workforce and building the resilience of community sports groups.

Through our network of 3,000 grassroots groups, we improve wellbeing, tackle inequalities and connect communities.

We know sport and physical activity can have **wide ranging benefits** for young people, communities, and society.

Our four-year strategy identified three priority areas - **wellbeing, equality and community** - that are both hugely relevant and important within the current environment, and also where we believe Sported has the **expertise and experience** to make the biggest impact.

At the heart of our work remains our **long-standing commitment** to support the **passionate, dedicated local people** who are running vital community sports groups across the UK - and to **build the resilience** of these groups - so that they can survive and thrive.

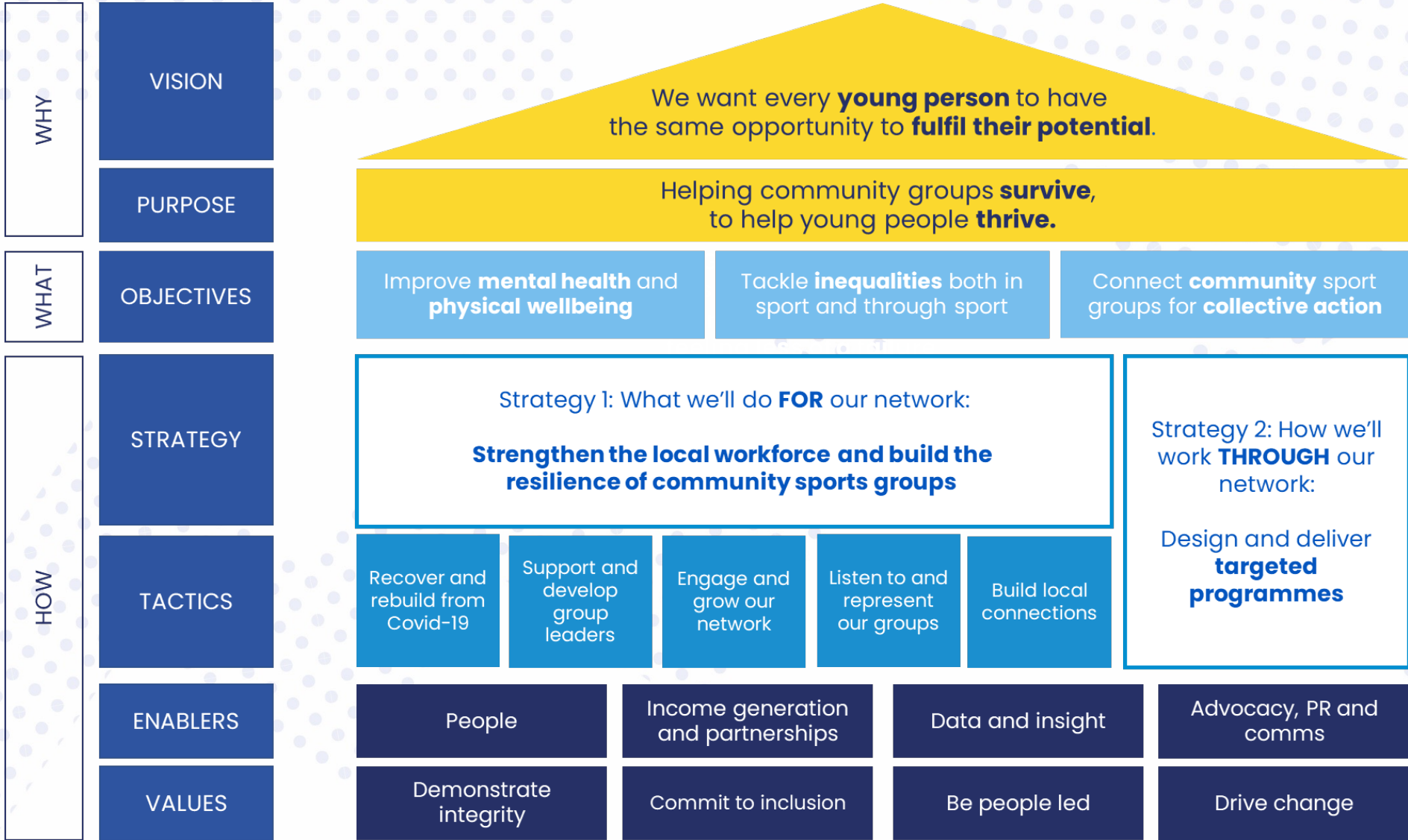
## Our vision

We want every young person to have the same opportunity to fulfil their potential.

## Our purpose

Helping community groups survive, to help young people thrive.

# The Clubhouse



# Our Values

Demonstrate  
**integrity**

We **lead** by example

We are honest, open and  
**trustworthy**

We are **diligent** and  
committed

We are willing to **challenge**  
and be challenged

Commit to  
**inclusion**

We are positive, **supportive**,  
and approachable

We **value** an inclusive  
culture

We demonstrate respect  
and **equality** for all

Be  
**people**  
led

We are led by the **needs**  
of our network and  
volunteers

We invite feedback and  
**respond** quickly

We **collaborate** and  
support our colleagues

Drive  
**change**

We are **innovative** and  
make things happen

We strive for **continuous**  
**improvement** professionally  
and personally

We make a significant  
**impact** to communities and  
young people

We actively encourage applicants from diverse backgrounds especially from ethnically diverse, LGBTQ+ and disabled communities as well as those with lived experiences of tackling inequalities, as we believe diverse voices are instrumental in creating transformational change.

## Recruitment timetable

Closing date for applications: **9am Monday 3 April 2023**  
Interviews: **W/c 10 April and 17 April**  
Role commences: **25 April 2023 (remote FAC meeting at 9am)**

To apply for this role please submit the following documents to Debbie Salman, Head of Finance and Governance at [d.salman@sported.org.uk](mailto:d.salman@sported.org.uk)

- CV
- Covering letter explaining your motivations, relevant professional and lived experiences and contact networks

If you have any questions about the role please contact **Debbie Salman**,  
Head of Finance and  
Governance

[d.salman@sported.org.uk](mailto:d.salman@sported.org.uk)