**Sported Start-ups Development Plan**

The Sported Start-ups Programme is specifically designed for new group and individuals who are either in their early stages of development or just beginning their Sport for Development Joyrney.

The purpose of the support is to walk through the two fundamental checklists which ensure the Sport for Development idea is well thought out and that they have the essentials in place prior to delivery. Following sessions to review both checklists, the member will be left with a number of information sheets and actions across all areas.

It is expected that the Sported volunteer will co-create a development plan with the group to address each missing or under-developed area. **We have created this action plan template in order to have one document that centralises what the member will work on moving forward and help them to prioritise.**

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| **Developing your idea checklist** |
| 1. Have you researched your community? | 2. Have you researched the young people in your community? | 3. Have you identified what impact you would like to have? |
| 4. Would your idea work? | 5. Have you put together a basic plan? |  |
| **Essentials checklist** |
| 6. Have you developed your rules, structure, and committee? | 7. Have you implemented basic financial practices? | 8. Do you have the appropriate policies and procedures in place? |
| 9. Do you know how you will communicate with your group? | 10. Have you decided you you will market your services? |  |

*Above are the 2 Start-ups checklists that you will be pulling from.*

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| **‘Stage 1: Developing your idea’ plan** |
| **Topic areas that need to be developed from Checklist 1:***Please delete the topics you do not need to develop*1. Have you researched your community?
2. Have you researched the young people in your community?
3. Have you identified what impact you would like to have?
4. Would your idea work?
5. Have you put your basic plan together?
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| **Summarise a basic plan for addressing these key areas:***Use the notes pages from the**information sheets to explain what you hope to achieve* |
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| **Activities***A chance to prioritise and action your plan* | **When?** | **What support do you need to achieve that?***Do you need Sported’s help? Do you need other committee members help?* | **How will you know when you have achieved that?***What outcomes are you working towards?* | **How will you ensure the activity/continues long-term?**Retaining this element in place long term |
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| **‘Stage 2: Essentials’ Plan** |
| **Topic areas that need to be developed from Checklist 2:***Please delete the topics you do not need to develop*1. Have you developed your rules, structure and committee?
2. Have you implemented basic financial practices?
3. Do you have appropriate policies and procedures in place?
4. Do you know how you will communicate with your group?
5. Have you decided how you will market your services?
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| **Summarise a basic plan for addressing these key areas:***Use the notes pages from the**information sheets to explain what you hope to achieve* |
|  |
| **Activities***A chance to prioritise and action your plan* | **When?** | **What support do you need to achieve that?***Do you need Sported’s help? Do you need other committee members help?* | **How will you know when you have achieved that?***What outcomes are you working towards?* | **How will you ensure the activity/continues long-term?**Retaining this element in place long term |
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