



**Community Grants Programme,
supported by the players of Peoples Postcode Lottery**

Thank you for considering applying for funding from the **Community Grants Programme, supported by the players of Peoples Postcode Lottery**. Every year, funds raised by players of People's Postcode Lottery support thousands of good causes.

The questions in this document will help identify if your organisation is eligible to apply. This is just a guide. Please check the full programme funding guide before applying.

Grant Eligibility Checker

Is your organisation a University, College, School, Academy, Nursery or Preschool, including Parent Teacher Associations and affiliated groups?

If Yes, you are not eligible to apply. We are not able to fund educational institutions.

Is your organisation a branch or a member of any of these charities?

- Carers Trust
- Girlguiding
- Home-Start
- Hospice UK
- Mind
- Onside Youth Zones
- Riding for the Disabled
- The Royal British Legion
- Royal Voluntary Service
- RSPCA
- Scouts Association
- Trussel
- The Wildlife Trusts
- Woodland Trust

If Yes, you are **not** eligible to apply. These organisations are supported by People's Postcode Lottery's long term partners.

Has your organisation received funding from any People's Postcode Lottery programmes in the last 12 months?

If Yes, you are **not** eligible to apply. 12 months must have passed from your last payment date, in order for you to reapply for funding.

If you have received funding from People's Postcode Lottery over 12 months ago, you must have returned all required monitoring information in order to be eligible to reapply. We will check these details directly with People's Postcode Lottery.

Have you received a grant from Sported in the last 12 months?

You are eligible to apply regardless of whether you have received funding from Sported in the last 12 months. However, we expect this programme to be oversubscribed and as such, may prioritise organisations that have not received funding from Sported in the last 12 months.

Was your organisation's turnover more than £1 million in the last financial year?

If Yes, you are **not** eligible to apply. We only provide funding to organisations with a turnover of less than £1 million. Please note, we will prioritise organisations with an income of £250,000 or below.

Is the amount of funding you are looking to apply for, more than one third of your organisations turnover?

If Yes, please consider why this is. Typically, we will fund no more than one third of your organisation's turnover. As part of our assessment, we will look at your organisation's capacity to be able to manage and deliver a larger grant.

Are you one of the following organisations?

- Charity registered with the Charity Commission in England and Wales or the Scottish Charity Regulator (OSCR)
- Community Interest Company (CIC schedule 1) - Company Limited by Guarantee with 3 or more directors, majority unrelated
- Community Interest Company (CIC schedule 2) - Company Limited by Guarantee/Shares, with 3 or more directors, majority unrelated with an asset lock in your Memorandum and Articles of Association
- Company limited by guarantee with 3 or more directors, majority unrelated- (Not registered as a Community Interest Company)

- Constituted club or group with a governing document containing a dissolution clause

If Yes, you are eligible to apply. We are unable to award funds to for-profit entities including Companies Limited by Shares, Community Interest Company (CIC Schedule 3), sole traders or individuals.

Do you have your organisations governing document or can you link to this on Companies House or Charities Commission?

Your governing document must be the most recent version, in your organisation's name, appropriate to the organisation type and activities and have a dissolution clause in place. For constituted groups / clubs, if you are sending a template document e.g. from a National Governing Body, it should be in the name of your organisation with a date of adoption.

If you are a company or charity, do you have 3 directors/trustees with the majority unrelated?

If Yes, you are eligible to apply. If No, you are not eligible to apply. We require at least three directors/trustees to be in place and no more than 50% of the members serving as trustees or directors can be related.

If you are a company, do you more than one person with significant control?

If Yes, you are eligible to apply. If No, you are not eligible to apply. We require multiple persons with significant control contributing to the company's governance and decision making. This approach promotes accountability and ensures that the company's operations are aligned with its stakeholders' interests.

Are you delivering sport or physical activity solely for participation, talent or competition, without a wider focus on social purpose?

If Yes, you are **not** eligible to apply. We are only able to fund community organisations delivering sport and physical activity for wider social purpose.

Are you delivering to underrepresented groups?

- *These are people living in areas of high deprivation, people from racially diverse communities, people living with disabilities and individuals in the LGBTQ+ community.*

If Yes, you are eligible to apply. If No, you are not eligible to apply.

Do you work in an area of high deprivation (IMD/SIMD 1-3)?

If Yes, you are eligible to apply. If No, you will need to demonstrate how the people you reach are facing significant challenges in accessing in sport and physical activity. For example, this might be people with disabilities, people from the LGBTQ+ community, or people experiencing rural isolation.

Do you have a bank account set up in your organisations name (the name of the organisation applying)?

If Yes, you are eligible to apply. We are unable to fund personal bank accounts or accounts named 'Community'.

- *You will need to send us a bank statement or screenshot from online banking. The bank statement uploaded must match the name of the organisation applying, be dated within the last 3 months (screenshots from online banking must still show a date) and clearly show account name, sort code and account number. We do not need to see any transaction details.*

If you are applying for £2,000 of more, are you able to provide your most recent year-end organisational accounts, that meet the below requirements?

- *If you are registered with Companies House or the Charity Commission, your most recent year-end accounts, including a profit and loss page and balance sheet.*
- *If you are not a registered organisation, the latest income and expenditure statement presented at your last AGM, including details of any assets and liabilities.*
- *For new organisations operating for less than 12 months, your income and expenditure to date along with projected figures to cover a full 12-month period.*

If Yes, you are eligible to apply. If you have negative reserves or have made a loss for the past two years, you will also need to provide draft accounts and/or an explanation below of how you will turn this around.

If No, please do not apply. We are not able to fund organisations that do not have a formal set of recent accounts. Please note that bank transaction lists are not accepted as accounts. If you would like support, please [contact us here on our Spored website](#). We will be able to support you in how to become 'Investment ready' so that you have the opportunity to apply in future rounds.

Do you have a safeguarding policy that meets the below requirements?

- *Policy is signed and dated, and updated within the past two years (best practice is annual review).*
- *A named Designated Safeguarding Lead (DSL) is appointed, with name, role title, email address and contact number provided.*
- *Safeguarding information, including the DSL's details, is clearly communicated to staff, volunteers, participants, parents and carers.*
- *Appropriate safeguarding training is provided for all staff and volunteers.*
- *DBS / Disclosure Scotland checks are carried out for staff and volunteers working directly with young people and/or vulnerable adults.*
- *A clear reporting and case management process is in place for safeguarding concerns and incidents.*
- *Awareness of the relevant Local Authority Designated Officer (LADO) and/or National Governing Body (NGB) safeguarding lead.*
- *A code of conduct is in place for staff and volunteers.*

If Yes, you are eligible to apply. If No, please do not apply. If you would like support, please [contact us here on our Sported website](#). We will be able to support you in how to become 'Investment ready' so that you have the opportunity to apply in future rounds.

Is your organisations name identical across all your documentation?

If Yes, you are eligible to apply. Your organisation name must be identical on the regulator website (if applicable), your governing document, annual accounts, bank account and the application under which you are submitting. Any changes to the name must be officially documented and provided to the Sported when you apply.

Do you have relevant insurance to cover your people and activities?

If Yes, you are eligible to apply. If No, please do not apply. It is the responsibility of the organisation to determine what type and level of insurance cover is needed. If you would like support, please [contact us here on our Sported website](#). We will be able to support you in how to become 'Investment ready' so that you have the opportunity to apply in future rounds.

Do you have a Health & Safety policy that meets the below requirements?

- *Accidents and first aid*
- *Training*
- *Reporting concerns*
- *Named responsibility*
- *Written, activity-specific risk assessments*

- *Evidence of regular review*

If Yes, you are eligible to apply. If No, please do not apply. If you would like support, please [contact us here on our Sported website](#). We will be able to support you in how to become 'Investment ready' so that you have the opportunity to apply in future rounds.

Do you have an equal opportunities policy that meets the below requirements?

- *Clear commitment statement*
- *Reference to Equality Act 2010*
- *Protected characteristics listed*
- *Reporting process*
- *Named responsibility for oversight*
- *Evidence of regular review*

If Yes, you are eligible to apply. If No, please do not apply. If you would like support, please [contact us here on our Sported website](#). We will be able to support you in how to become 'Investment ready' so that you have the opportunity to apply in future rounds.

If applying for funding for capital developments e.g building or structural work, do you own or have a long term lease on the facility and are you able to provide evidence of this?

- *Evidence must include the name of your organisation, address of the facility, evidence of ownership or duration of the lease and signatures of relevant parties.*

If Yes, you are eligible to apply. If No, you are not eligible to apply.

Does the funding you are applying for link to your organisation's mission and outcomes?

This programme provides unrestricted funding to organisations. However, there must be a clear link between what you plan to spend the grant on and your delivery and outcomes. Spending must be realistic and well planned.

Please ensure you have answered all the above questions honestly, to get an accurate idea of whether you are eligible to apply to this grant programme. We will check all applications and supporting evidence to ensure eligibility.

Please read the full funding guide on our website before applying.

[People's Postcode Lottery - Sported](#)